

## 01. Acceptance guidelines for applicants

When allocating living spaces, Viennabase follows Section 2 para. 1 and 2 of the Austrian National Students' Union Act (HSG 2014, Hochschulinnen- und Hochschüler-schaftsgesetz 2014) of the Federal Law Gazette I No. 45/2014, in its current version. Only applications from *degree* and *non-degree seeking students* will be considered for acceptance into Viennabase student accommodation.

### 01.1. Degree students (Section 2 para. 1)

- a) ordinary degree students who have been accepted onto an ordinary degree course or who have registered to continue studying at **(public) universities**. For instance: *University of Vienna, Vienna University of Technology, BOKU University of Natural Resources and Life Sciences, Vienna University of Economics and Business, the Medical University of Vienna, the Academy of Fine Arts, Vienna University of Applied Arts, the University of Music and Performing Arts Vienna, the University of Veterinary Medicine Vienna, etc.*
- b) degree students at **teacher training universities**  
For instance: *The University College of Teacher Education in Vienna, the University College for Agrarian and Environmental Pedagogy, the University College of Teacher Education of Christian Churches Vienna/Krems, the SAE Institute in Vienna, etc.*
- c) degree students at **technical universities and colleges**  
For instance: *The University of Applied Sciences BFI Vienna, the University of Applied Sciences Technikum Wien, the University of Applied Sciences FH Campus Wien, Vienna University of Applied Sciences - degree courses at WKW, etc.*
- d) degree students at **private universities**  
For instance: *Webster University Vienna, MODUL University Vienna, Private University of Management Vienna, Vienna Conservatory, Sigmund Freud University Vienna, JAM Music Lab Private University, CEU Central European University, Music and Arts University of the City of Vienna MUK, etc.*
- e) **PhD students** at the University for Continuing Education in Krems etc.

### 01.2. Non-degree seeking students (Section 2 para. 2)

*Non-degree seeking students* should be interpreted as referring to all students who have enrolled as *non-degree seeking* at any of the institutions listed under Section 01.1., or who are following *non-degree academic courses* or *distance learning courses* in Austria or who are enrolled in *University Preparation Programmes (VWU)* directly with the

*Viennese University Preparation Programme*, at the *Language Centre of the University of Vienna*, with *die Berater* or at the *Deutsch-Kolleg – Austrian Oriental Society of Hammer-Purgstall (ÖOG)*. Viennabase has a right to check student statuses at any time and to request a certificate of enrolment in an academic course.

*Degree students* are given priority over *non-degree seeking students*. If a non-degree seeking student takes up a degree course, Viennabase must, of course, be informed of this immediately.

*School pupils* who submit an Austrian confirmation of school attendance or a Matura certificate (school leavers' certificate) when making an application must also submit their *degree or non-degree certificate of enrolment* before moving into the Viennabase student accommodation by a pre-determined date.

### 01.3. Exclusions

The following applicants will **NOT** be considered for acceptance into Viennabase student accommodation:

- a) Those who have completed *any type of internship*
- b) Those who have completed various language courses, excluding those VWU courses listed under Section 01.2.  
*For instance: The DeutschAkademie Language School Vienna, the IKI Language Academy Vienna, the Deutschinstitut Vienna, DIALOG – Der Sprachcampus, the IFU Institute of Vienna, etc.*
- c) People with *normal jobs*
- d) *School pupils*

Viennabase student accommodation living spaces are given to applicants who are no more than 30 years old when moving in. Guest spaces can be given to non-students only during the summer months of July, August and September and following individual checks in cases of temporary vacancies.

### 01.4. The following certificates will also be required on application:

Moreover, to be accepted into Viennabase student accommodation, you will have to complete the following steps to ensure your application is finished:

- Send a copy of a form of official *photographic identification* (passport/ID card/driving licence)
- Pay a *registration fee* of €26.00 by online bank transfer
- *In case of social need, send the proof (Austrian school allowance, study allowance or similar)*